

February 8, 2017

The monthly meeting of the Sterling Board of Finance was called to order at 7:10 p.m. by Vice Chairman Neil Cook. Other members' present-Bruce Lindberg, and Neil Delmonico.

Members' absent-David Shippee and Robert Lassar.

Staff present-Russell Gray, Lincoln Cooper, John Firlik, and Joyce Gustavson.

Also present-Kevin Costa.

**Audience of Citizens:** No Comment.

**Correspondence:** None.

**Approval of Minutes:** B. Lindberg made a motion, seconded by N. Delmonico to approve the minutes of the 11/9/2016 monthly meeting as written and presented. All voted in favor of the motion.

**Unfinished Business:**

**a. Tax Collector's Grand Ratebook Balance Sheet Report:** The report for month ending 11/30/2016, 12/31/2016, and 1/31/2017 was submitted and reviewed.

**b. I.T. Upgrades for the Sterling Municipal Building:** N. Cook reported that J. Gustavson received an email from Wendy Rego of Connecticut Education Network (CEN), dated 2/6/2017 stating that no dates have been sent from the fiber vendor, but the overall goal is to get all the libraries connected by 6/30/2017, but it is too early to tell if that will be an accurate goal. Also the Computer Assessment Committee is in the processing of preparing a Request for Proposal (RFP) to replace the Cat (cable and telephone) cables and server.

**New Business:**

**a. Resolution Authorizing the First Selectman to Administer a Fiscal Year 2016-2017**

**Neglected Cemetery Account Grant:** J. Gustavson reported that Sterling was awarded a \$2,000 Neglected Cemetery Account Grant to be used to repair the stone wall at the front entrance to the cemetery and straighten memorial stones at the Gallup Cemetery. State of Connecticut, Office of Policy and Management is asking the Board of Finance to submit a resolution authorizing the First Selectman to apply for an administer the grant. B. Lindberg made a motion, seconded by N. Delmonico to adopt the following resolution:

**Resolution**

**BE IT RESOLVED THAT THE BOARD OF FINANCE** authorizes the First Selectman, Russell M. Gray, to apply for, accept, and administer the Neglected Cemetery Account Grant Program.

All voted in favor of the motion.

**b. Resignation of Board Member:** D. Shippee received a letter from Dale Clark, dated 12/6/2016, stating "Effective immediately I must tender my resignation from the Board of Finance after receiving a promotion at my current job and the new position's hours will not allow me to attend evening meetings. It has been an honor to have been able to serve the Town of Sterling over the past 19 years and if in the future my schedule once again allows me to serve the Town, I would gladly accept the task." N. Cook made a motion, seconded by N. Delmonico to accept D. Clark's resignation with regrets. All voted in favor of the motion.

**c. Appointment of New Board Member:** B. Lindberg made a motion, seconded by N. Delmonico to appoint Charles "Peter" Rabbitt, PO Box 21, Sterling, CT 06377 to fulfill the vacancy created by

Dale Clark to the six (6) year term, which will be placed on the 2017 ballot as a two (2) year vacancy to be filled at that election. All voted in favor of the motion.

**d. Schedule Board of Education and Board of Selectmen's Proposed 2017-2018 Budget**

**Submittals:** The Board of Education and the Board of Selectmen will present the 2017-2018 proposed budgets at the meeting scheduled for Wednesday, 3/8/2017 at 7:00 p.m.

**Any Other Business to Come Before the Board of Finance: Treasurer's Quarterly Report:** The report for the quarter ending 12/31/2016 was submitted for review.

**Adjournment:** N. Delmonico made a motion, seconded by B. Lindberg to adjourn at 7:20 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Board of Finance Clerk